

QuickGuide: How to Find a Clearance Letter

This QuickGuide outlines steps for finding a clearance letter within MacREM.

To find a clearance letter:

1. Login to MacREM: <https://macrem.mcmaster.ca>
2. Click on the study from your Work Area, under 'Project Title'
3. Ensure the application form for which you wish to find your clearance letter is highlighted, as illustrated below (1)
4. Click on the History tab (2)
5. Find the approval notification in the form history and click 'Download' (3)

***NOTE:** You can also search for "Approved" in the search bar to narrow results

Project Tree

- Subaltern TEST application
 - MREB Application Form - Boaz (1)
 - Amendment - May/03/2018 - inform consent
 - Amendment - -

Form Status	Review Reference	Application Type	Date Modified
Cleared	2018-0208	MREB Application	May/10/2018 11:23

Navigation Documents Signatures Collaborators Submissions Correspondence Centre History (2)

Form History

Search history...

Date	User	Description	Attachment
1:15 PM	Review user	Notification received: You are cleared to begin your research. Here is your certificate of approval.	Download (3)
1:15 PM	Review user	Form status changed from MREB Cleared to Cleared	Download

Questions?

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Online User Guide: Finding a Clearance Letter (January 2022)